

Manasquan Borough Council Meeting
In- Person at Borough Hall and Virtual Zoom Meeting
December 30, 2021 5pm

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

IN-PERSON MEETING

The in-person meeting will be held at Borough Hall at the above stated date and time. Masks are optional.

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session. You will stand in front of the public mic and clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

Zoom Meeting

<https://zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Participant Instructions
Meeting will be recorded

Instructions:

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Mayor's Instructions

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press *9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

BOROUGH OF MANASQUAN AGENDA
December 30, 2021 5:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- [1.](#) 310-2021 Authorizing Extension of Standing Committees
- [2.](#) 311-2021 Transfer of Funds
- [3.](#) 312-2021 Authorizing Scope of Work Beach Headquarters - H2M
- [4.](#) 313-2021 Payment of Bills

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Closed Session

1. Personnel - Litigation

Adjournment

**BOROUGH OF MANASQUAN
RESOLUTION
310-2021**

**AUTHORIZING THE BOROUGH OF MANASQUAN TO
EXTEND THE STANDING COMMITTEES
DESIGNATED (CHAPTER 2-5.20) UNTIL SUCH TIME
AS AN AMENDED ORDINANCE IS ADOPTED BY THE
BOROUGH COUNCIL**

WHEREAS, on December 21, 2020 the Borough of Manasquan adopted Ordinance 2329-20 amending Chapter 2 as it relates to the standing committees; and

WHEREAS, the Borough of Manasquan is desirous of extending Chapter 2-5.20 (Standing Committees Designated) until an amended ordinance is adopted.

NOW THEREFORE BE IT RESOLVED by the Borough of Manasquan that Chapter 2-5.20 Standing Committees Designated be extended until a new amended ordinance is adopted by the Council at a meeting in 2022.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 30, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
311-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2021 Budget be authorized:

CURRENT FUND

<u>To</u>	<u>Account</u>	<u>Amount</u>
Tax Collector S&W	1-01-20-145	\$ 3,500.00
Planning Board S&W	1-01-21-180	\$ 9,500.00
Electrical S&W	1-01-22-197	\$ 3,500.00
Police OE	1-01-25-240	\$ 15,000.00
Vehicle Repair	1-01-26-315	\$ 10,000.00
Parks & Playgrounds S&W	1-01-28-375	<u>\$ 1,000.00</u>
<u>TOTAL</u>		<u>\$ 42,500.00</u>

<u>From</u>	<u>Account</u>	<u>Amount</u>
Tax Assessor OE	1-01-20-150	\$ 3,500.00
Planning Board OE	1-01-21-180	\$ 9,500.00
Plumbing S&W	1-01-22-198	\$ 3,500.00
Police S&W	1-01-25-240	\$ 10,000.00
Utilities	1-01-31-435	\$ 15,000.00
Parks & Playgrounds OE	1-01-28-375	<u>\$ 1,000.00</u>
<u>TOTAL</u>		<u>\$ 42,500.00</u>

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at their meeting held on December 30, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA YES NO						

**BOROUGH OF MANASQUAN
RESOLUTION
312-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the professional services of H2M Associates, Inc., 4810 Belmar Boulevard, Suite 201, Wall Township, NJ 07753, for providing for the professional services for Beach Office Improvements. The supplemental fee is as follows:

- Construction Administration & Inspection \$18,951.00

for the service outlined in a proposal dated revised June 14, 2021 and re-revised 13, 2021.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes the above with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 30, 2021 meeting.

Barbara Ilaria RMC, CMC
Municipal Clerk

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 30th day of December, 2021 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

* H2M Associates, Inc. – Beach Office Improvements

Account: _____

Amy Spera
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
313-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,497,537.18
Water/Sewer Fund	\$3,136.96
Beach Utility Fund	\$7,600.91
Beach Capital	\$18,951.00
Recreation Building Trust	\$2,914.92
Recreation Trust	\$3,983.20
Tourism	\$89.92
Miscellaneous Trust Fund I	\$2,300.00
Developers Escrow	\$2,163.75
Animal Trust	\$5.40

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 30, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						